

Top Skills Every Tech Professional Needs

GoSkills online course syllabus

Skill level

Beginner

Lessons

16

Pre-requisites

No prior experience needed

Video duration

48m

Estimated study time

48m 24s

Instructor

Yadira Caro

Introduction

1

Soft skills in tech

When working in the tech field, it can be easy to underestimate the importance of soft skills.

Communication Skills

2

Listen first

Research-based methods for listening are your first step to effective communication.

3

Keep your message simple

Mastering your communications takes simplification when engaging with multiple stakeholders.

4

Connect with others

Reading a room is important to building communication skills for your tech career.

5

Write with clarity

Much of your communication in the tech workplace occurs in written format.

6

Decide your communication method

How do you know if you should write an email, have an in-person meeting, or pick up the phone?

Problem Solving Skills

7

Define and analyze the problem

Finding the root issue of a problem will improve your use of time.

8

Generate creative solutions

In tech, solutions can be simple or complex. After this lesson, you'll be able to unveil creative methods to discover and address a problem.

9

Learn from retrospection

Nobody's perfect, but you can learn from your mistakes.

Self-Organizing Skills

10

Prioritize effectively

As a tech professional with demanding responsibilities, you need to think strategically about your priorities.

11

Manage your time

Master the ability to feel in control of your schedule.

12

When to say no

As a tech professional, you need to be open to new opportunities while avoiding burnout for yourself and your team.

Adaptability Skills

13

Change your mindset

Your mindset can either keep you adaptable or inflexible.

14

Learn how to learn

As tech shifts constantly, and people look to you for advice, you need to be a fast learner.

15

Embrace agility

Discover and apply the best ways to incorporate changes in your daily work tasks.

Conclusion

16

Time to thrive

Thank you for watching this course!

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